



Office Decorating Contest

Show your USF spirit by decorating your department's office!
Offices will be judged on display of USF pride,
originality, creativity and enthusiasm.

Our Week. Our Homecoming. Our USF.

The winning office(s) will receive a pizza party for up to 10 individuals.

Judging will take place on Friday, October 6th, 2017.

Winner will be announced during the Homecoming Kick-off on Monday, October 9th!

To enter the contest, complete an application at <http://goo.gl/forms/8AFCnI8wUe>

Deadline to register is 5:00 PM on September 29th

Questions? Email Kelli burns at kburns@usf.edu

All departments must follow these guidelines:

- Please check with your building's designated building supervisor before hanging anything, since each building may have unique characteristics and requirements.
- Do not cover walls or ceilings with paper or combustible decorations, such as streamers, unless they are of a fireproofed material.
- Do not string lights or extension cords underneath windows or doors, and be sure they are not strung where people walk, as this creates a tripping hazard.
- Do not place decorations on or around lights.
- Lighting: If using outdoor lights, use the exterior outlets and make sure the lights are UL rated for exterior use. If using indoor lights, please check with your building supervisor to be sure they are suitable for indoor use.
- Do not cover office door numbers or names.
- Absolutely NO GLITTER should be used.
- Decorations cannot restrict movement through hallways, entrances and exits.
- All decorations must be removed by October 27th.

Participate in the
Charit-A-Bull Canned Food Drive
for extra points!