



Note Taking and Permission to Record: Faculty

Students with "note taker" listed as an accommodation are expected to attend class. Faculty are not required to provide faculty notes to students. SAS offers several electronic aids to note taking including Live Scribe pens and Sonocent software. Descriptions of both are available on the "technology tab" of www.usf.edu/sas.

In-person note takers are volunteers from the class who agree to share a copy of notes with the student who needs them. If a student asks you for assistance in identifying a note taker, please make the following announcement:

"For reasons of a disability, a fellow student has requested assistance with note taking. If you are willing to provide a copy of your notes so that these notes may be used by a student with a disability, please contact me directly." When a volunteer contacts the faculty member, please help to connect the student volunteer with the student needing notes. If there are no volunteers, please contact SAS for assistance.

Permission to Record

There is a distinction between the recent Florida legislation (HB233) which allows any student to audio record the lecture portion of a course and the disability accommodations provided by the University. Students with recording accommodations may also audio record course discussions (including audio recording of other students). In both cases, students utilize their own recording devices and are subject to the instructor's restrictions regarding posting, selling or sharing recordings.

For information on the applicability of recording as an accommodation see:
<http://www2.ed.gov/about/offices/list/ocr/docs/auxaids.html>

An instructor of record may prepare and ask a student to sign an agreement indicating that the student will not sell, share or otherwise distribute the materials. This agreement may also specify that all recorded materials will be destroyed at the conclusion of the semester.

If there are concerns about the appropriateness of a student's recording accommodation, please consult with SAS. Any instructor may consult to with SAS to determine if an alternate but equitable accommodation is possible.