



General Information			
<b>Position:</b>	USF Student Body President	<b>Branch:</b>	Executive-Federal
<b>Pay Rate/Authorized Hours:</b>	L-3 \$10.50 per hour @ 30 hours/week	<b>Position Type:</b>	Temporary Student Employee (TSE)
<b>Direct HR Supervisor:</b>	SG Advisor (from the elected campus)	<b>Possible Travel:</b>	Yes
<b>Employment Length:</b>	Varies by position	<b>Working Over Authorized Hours:</b>	Yes, with prior written authorization from direct supervisor
Job Description			
<p>The President is the top university SG elected authority who is responsible for the overall success of the University of South Florida Student Government operations, programs, and services.</p> <p><b>ROLE AND RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Represent the student body on various campus representative bodies.</li> <li>• Oversee the effective delivery of programs and services on all three campuses.</li> <li>• Nominate, with the advice and consent of the Senate, Associate Justices to the Supreme Court.</li> <li>• Nominate student representatives to university-wide committees per SG statutes.</li> <li>• Sign and/or veto legislation when passed by the Senate and submit completed legislation to the SGATO Director or designee for university review and approval.</li> <li>• Address the Student Body and Senate once an academic semester in a State of the Student Body Address.</li> <li>• Oversee the hiring of Federal Executive Branch positions and all other positions as specified by SG governing documents that are necessary to maintain the effective delivery of programs and services on all three campuses.</li> <li>• Proclaim and promulgate Executive Orders and enforce all SG governing documents as necessary or required.</li> <li>• Perform all other duties as necessary to execute the mission of the USF Student Government as well as all other duties as further specified in SG Statutes 301.2 (refer to job duties addendum on next page).</li> </ul> <p><b>MINIMUM QUALIFICATIONS AND EDUCATION REQUIREMENTS</b></p> <ul style="list-style-type: none"> <li>• Must be in good academic standing (maintain minimum cumulative institutional 2.5 GPA for undergraduate students and 3.0 GPA for graduate students).</li> <li>• Must be actively enrolled for a minimum of 6 credit hours as an undergraduate degree seeking student or a minimum of 4 credit hours as a post-baccalaureate student during the fall and spring semesters.</li> <li>• Must not be under current disciplinary probation, suspension or expulsion with the university.</li> </ul> <p><b>PREFERRED QUALIFICATIONS</b></p> <ul style="list-style-type: none"> <li>• Ability to maintain a high level of professionalism and a commitment to ethical practices.</li> <li>• Ability to think critically and logically in any given situation.</li> <li>• Preferred experience with conflict management, cultural settings, and working within a team dynamic.</li> <li>• Preferred experience with organizational management and an office environment.</li> <li>• Ability to take initiative in the workplace and create strategic goals.</li> </ul> <p><b>WORKING CONDITIONS</b></p> <p>Work 30 hours a week in an office setting. May have to travel within the state and on campus for Student Government conferences, programs, events, and meetings.</p> <p><i>- This information is not designed to be a complete inventory of the job's duties, responsibilities and qualifications. Rather, it is designed to give the general nature and level of work to be performed by employees assigned to this job title. -</i></p> <p style="text-align: center;"><i>-Revised 01/7/2021-</i></p>			

**Student Body President Job Duties Addendum:**

The President shall have the power to:

- Serve on the USF Board of Trustees
- Represent the USF Student Body in an official capacity
- Oversee the SG Federal Cabinet and SG Federal Departments
- Establish the Executive Branch Structure as outlined in Title 3
- Establish the SG Departments as outlined in Title 3
- Establish Task Forces as outlined in Title 3
- Issue Executive Orders as outlined in Title 3
- Recommend termination of non-elected Executive Branch SG Employees
- Nominate students to SG Employee positions as outlined in Title 2
- Nominate students to University-Wide Committees as outlined in Title 6
- Propose amendments to the Executive Code
- Propose legislation for consideration by the Legislative Branch
- Sign or Veto legislation as outlined in the Student Body Constitution and Title 1 which shall include the power to line-item veto any fiscal business if funding standards were not met.
- Call ASRC to order as outlined in Title 6 and Title 10 respectively
- Call for SG Referenda as outlined in Title 7
- Oversee the Campus Governors
- Hold monthly meetings with the Vice-President, Governors, and Lieutenant Governors.
- Represent USF to and attend the Florida Student Association
- Address the Student Body at least one (1) time per academic semester
- Address the Senate at least one (1) time per academic semester
- Submit a Branch Structure to the SG Advising Offices and the Senate President by the last business day of May
- Appoint the entire federal cabinet by the first (1<sup>st</sup>) business day of August
- Nominate a Chief Justice by the last business day of June
- Nominate a Supervisor of Elections by the last business day of July
- Call an Our Shirt Task Force by the second (2<sup>nd</sup>) Friday of November
- Call applicable Functional Groups to order by their respective deadlines
- Publish a memorandum explaining the reasoning of a presidential veto within five (5) business days of the veto
- Submit a new nomination for any appointed positions not confirmed by Senate within thirty (30) business days of the failed appointment
- Nominate a new Justice within thirty (30) business days once the position is vacated