



**NOTES**  
**USF Board of Trustees**  
**Academics and Campus Environment Committee**  
**February 16, 2017, 2:15 PM – 4:00 PM**  
**Marshall Student Center Room 3707**

Committee Members Present: Stan Levy, Trustee and Chair; James Garey, Trustee; Stephanie Goforth, Trustee; Chris Griffin, Trustee; Byron Shinn, Trustee; Jim Stikeleather, Trustee; Judy Genshaft, President; Marie Bourgeois, Faculty Liaison; David Himmelgreen, Faculty Liaison; Jennifer Lister, Faculty Liaison; Deanna Michael, Faculty Liaison; Geoff Simon, Foundation Board Liaison; Gerard Solis, General Counsel; Ralph Wilcox, USF System Provost & Executive Vice President

**I. Call to Order and Comments**

Chair Stan Levy, via telephone, called the meeting to order at 2:22 PM. Roll call was taken with the following Trustees present:

Trustee Stan Levy, Chair (joined meeting via teleconference)  
Trustee Stephanie Goforth  
Trustee Chris Griffin  
Trustee Byron Shinn  
Trustee Jim Stikeleather

**II. Public Comments Subject to USF Procedure**

Chair Levy confirmed with Dr. Cindy Visot that no public comments had been received.

**III. New Business – Action Items**

**a. Approval of Minutes – January 19, 2017**

A motion was made and seconded. Approved by all committee members present.

**b. Amend USF Regulation 3.029: Textbook and Instructional Materials Affordability**

USF Library Dean Todd Chavez described the amendments to USF System Regulation 3.029. Dr. Chavez explained that, due to comments received after the agenda was posted, an additional change was made to include mention of the Textbook Affordability Project website as an alternative source of obtaining textbooks. The updated language was distributed to committee members. A brief discussion followed, during which Chair Levy explained that a more detailed report on the larger topic of textbook affordability would be presented at the next ACE meeting.

A motion was made and seconded. Approved by all committee members present.

**c. Adopt new USF Regulation 6.0025: Veterans Students' Services and Awarding of**

## **Academic Credit**

Interim Dean of Undergraduate Studies William Cummings presented the new USF System Regulation. He explained that, pursuant to new BOG Regulation 6.013 Military Veterans and Active Duty, the current USF System policy has been integrated into this new regulation and the previous policy will be repealed once the new regulation is adopted. The regulation provides specialized services to veterans and prohibits any student enrolled in a college credit course from incurring academic or financial penalties by virtue of performing military service on behalf of our country.

A motion was made and seconded. Approved by all committee members present.

### **d. Tenure as a Condition of Employment (USFSP)**

Regional Vice Chancellor Martin Tadlock reviewed the career history of Dr. Teresa Conover, as part of her nomination for tenure as a condition of employment. Dr. Conover has accepted the offer to serve as Director of the Program of Accountancy in the Kate Tiedemann College of Business at USF St. Petersburg.

A motion was made and seconded. Approved by all committee members present.

### **e. 2015-2016 SUS Accountability Reports**

System Provost Ralph Wilcox, with USFSP Regional Vice Chancellor Martin Tadlock and USF Sarasota- Manatee Regional Vice Chancellor Terry Osborn, reviewed the reports using a detailed Power Point presentation. The USF System level and three individual institution reports contained graphic dashboards highlighting performance based funding metrics, key achievements, detailed data, progress related to the BOG Strategic Plan and institution-level strategic priorities. Dr. Wilcox summarized the status of USF Tampa's Preeminence metrics for which 11 of 12 must be achieved, with USF currently at 10. Committee members discussed each report, including the important role of advisors, student success initiatives to improve any weak areas, class size, online programs, the regional institutions' inability to benefit from economy of scale, and comparisons to other SUS institutions. Chair Levy requested a more specific comparison to peer institutions be included in the next reports.

A motion to approve all of the four reports was made and seconded. Approved by all committee members present.

## **IV. New Business – Information Items**

BOT Chair Brian Lamb joined the meeting at this time.

### **a. TEAm Grant Update and Recommendations (Accounting)**

USF College of Business Dean Moez Limayem and USFSP College of Business Dean Sri Sundaram provided additional data with the Power Point slides to update the committee on the TEAm grant in Accounting. Dr. Wilcox gave a brief history of the one-time grant from the state of Florida in 2014 intended to increase the number of bachelor's degrees awarded in Accounting. Partner institutions with USF Tampa are USFSP, Florida International University, and University of Central Florida. Deans Limayem and Sundaram said that, though the performance goals were not met, the highest increases within the SUS were FIU at

45%, USF at 32%, and UCF at 28%. Dr. Limayem said that an additional benefit has been that the departments are now more thoroughly tracking progress and motivating students. The members discussed at length how goals were set, possibility of a deadline extension, USF Tampa's role as lead institution, and future projected graduate numbers and enrollments. President Judy Genshaft stressed the importance of the USF System meeting every promised goal. The committee asked that another progress report be presented at a future ACE meeting.

**b. Update on Student Enrollment and Student Success Initiatives at USF Sarasota-Manatee**

Regional Vice Chancellor Terry Osborn gave a brief overview of new and ongoing initiatives designed to increase enrollment and student success at USFSM, focusing primarily on programs of strategic emphasis. He discussed PBF metrics, STEM enrollments, FUSE program progress, a potential coach for the rowing program, and the search for a Development Officer.

**V. Adjournment**

Chair Levy adjourned the meeting at 4:17 PM.