



NOTES
USF Board of Trustees
Academics and Campus Environment Committee
August 27, 2018, 11:15 AM – 12:45 PM
Gibbons Alumni Center, Traditions Hall

Committee Members Present: Oscar Horton, Trustee; Brian Lamb, Trustee and BOT Chair; Byron Shinn, Trustee; Judy Genshaft, President; Gerard Solis, General Counsel; Deanna Michael, Trustee; Ralph Wilcox, USF System Provost & Executive Vice President

I. Call to Order and Comments

Trustee Byron Shinn called the meeting to order at 11:17 AM. A quorum was confirmed by Assistant Corporate Secretary Cindy Visot, with the following Trustees present:

Trustee Oscar Horton
Trustee Deanna Michael
Trustee Byron Shinn

II. Public Comments Subject to USF Procedure

Trustee Shinn confirmed with Dr. Visot that no requests for public comments had been received.

III. New Business – Action Items

a. Approval of Minutes – May 22, 2018

A motion was made and seconded. Approved by all committee members present.

b. Tenure as a Condition of Employment (USF)

Senior Vice Provost Dwayne Smith proposed the six names for tenure as a condition of employment as professors for the colleges of Arts & Sciences, Morsani College of Medicine, Public Health, and Nursing.

A motion was made and seconded. Approved by all committee members present.

c. Tenure as a Condition of Employment (USFSM)

Regional Chancellor Karen Holbrook presented the name of Brett Kemker as candidate for tenure as the new Regional Vice Chancellor of Academic Affairs for USF Sarasota-Manatee. Dr. Kemker was a professor at the University of New Orleans and served as Dean of Students and Title IX Coordinator and Administrator.

A motion was made and seconded. Approved by all committee members present.

d. Amend USF Regulation USF 2.0021 Student Records

University Registrar Catherine Mund described the amendment to USF Regulation 2.0021 as written to maximize student privacy, with personal details (including local and permanent addresses, phone numbers, and birthdate and place of birth) no longer accessible from public record requests. The Committee briefly discussed.

A motion was made and seconded. Approved by all committee members present.

e. Textbook Affordability Report

Dean Todd Chavez reviewed the Report, including the wide cost variance statistics for Fall 2017 (only one section out of compliance) and Spring 2018 (two sections), plus the USF Textbook Adoption Compliance percentages. The Florida Board of Governors (BOG) target is 95% with USF reaching 97.3% for Fall 2017 and 97.2% for Spring 2018. He discussed current initiatives such as a website data dashboard, thorough review of all departments on all campuses, a new Follett Bookstore (replacing Barnes & Noble) with an aggressive approach to lower costs, and the USF Herdfunder Campaign that began this year. Dr. Chavez reported that he and Muma College of Business Dean Moez Limayem chaired the Textbook Affordability Task Force. He thanked System Provost Ralph Wilcox for adding to the Textbook Affordability Project (TAP) team and to Senior Vice Provost Dwayne Smith for his collaboration. A brief discussion followed including a caution to continue to closely monitor costs.

A motion was made and seconded. Approved by all committee members present.

f. FIO Annual Report 2017-2018

Florida Institute of Oceanography (FIO) Director Phil Kramer presented the annual report for 2017-2018. Dr. Kramer discussed the 2017-2018 accomplishments including infrastructure, a highlight being the new Research Vessel Hogarth; programs and education; and outreach events including the Hogarth Florida Ports Tour and the inaugural Florida Marine Science symposium plenary talks. He reported that projected expenditures are expected to exceed available funding due to drastic cutbacks from a \$1.2 million line item veto of FIO operating funds. Future priorities/goals include closing the operating gap, the first marine operations safety review in seven years, increased engagement of the FIO Consortium, preparation for Academic Infrastructure Support Organization (AISO) renewal by 2020, and new opportunities for consolidation, membership, and fundraising partnerships. Dr. Kramer said that he would submit a slightly revised report prior to the USF Board of Trustees (BOT) meeting to include updated financial tables and projection graph, and minor edits to text provided by late reviews. The Committee discussed including safety issues, utilization of assets, and alternative opportunities to generate revenue. Chair Brian Lamb requested that Dr. Kramer return to ACE with contingency plans and a narrow set of recommendations to solve the anticipated financial shortfall.

A motion was made and seconded, considering the inclusion of the minor revisions to be incorporated for the BOT meeting. Approved by all committee members present.

g. SUS Equity Report

Vice President Haywood Brown gave a brief introduction prior to Chief Diversity Officer Cecil Howard delivering the report, beginning with a brief history and background, with thanks to his own team and to the Offices of Student Affairs and Decision Support. He reviewed student enrollment by race and ethnicity, and noted the dramatic increase of undergraduate degrees awarded to non-Hispanic Black and Hispanics at preeminent

universities. Dr. Howard reported that the university is #1 in the United States for Hispanic student success and #1 in Florida for Black student success, which he posited was the cumulative result of past and ongoing initiatives. He reviewed the new hires to key leadership positions – Assistant Deans Fai Howard and Melissa Irvin, USFSP Interim Regional Vice Chancellor Olufunke Fontenot, and Dr. Haywood Brown as Vice President of Diversity, Inclusion, & Equal Opportunity. During the discussion that included Title IX and opportunities to further engage at USFSP and USFSM, Chair Lamb asked that the next update include the means as to how not to lose momentum. President Judy Genshaft said that an announcement is expected from the Helios Foundation next week.

A motion was made and seconded. Approved by all committee members present.

III. New Business – Information Items

a. TEAm Grants Annual Performance Update

Vice Provost Terry Chisolm provided background on the \$15 million appropriated in 2013 by the Florida State Legislature to “pay down the gap in degree program areas whose graduates are in high demand.” The two grants received by USF Tampa, USF St. Petersburg, Florida International University (FIU), and the University of Central Florida (UCF) were more than \$3 million in Accounting and nearly \$6 million for CSIT (Computer & Information Science, Information Technology, Computer Engineering, and Management Information Systems). Dr. Chisolm, with Deans Limayem, Sundaram, and Bishop reported the actual, projected, and expected performance against goals, with employment and salary data for both grants.

b. Cost of Attendance: An Overview

Vice President Paul Dosal and Associate Vice President Billie Jo Hamilton presented the overview of the cost of attendance (COA), described as crucial in establishing a student’s financial need and subsequent receipt of financial aid, and as critical to continued student success. He described the formula for financial need as COA minus the expected family contribution (EFC). Dr. Hamilton reviewed the COA guidelines determined by law (Higher Education Act, Sec. 472) such as allowance for books, supplies, transportation, and miscellaneous personal expenses. Dr. Dosal reviewed both the campus cost of attendance at USF Tampa and costs across the State University System (SUS) including USF St. Petersburg, and at peer institutions nationally. It was noted that the increased room and board costs at USFT were impacted by newer and more expensive residential facilities. Cost of attendance recommendations will be finalized for the coming year upon review by the President’s Cabinet.

c. BOT Update on USF System Mental Health Counseling Services

Vice President Dosal introduced Associate Vice President Rita Debate to present the update. Dr. Debate began by reporting on the three tiers of the programs, Universal, Targeted, and Intensive, and the investments and staffing levels contributing to mental health literacy (MHL) but, due to time constraints, Chair Lamb asked that the item be brought back to the full board on September 4th, to include trajectory around indicators and that all trustees must be in attendance.

d. USF System Fall 2018 Enrollment Update

Item was deferred to be presented at the September 4th BOT meeting.

IV. Adjournment

Trustee Shinn adjourned the meeting at 1:11 PM.