

**Shared Governance/Transparency Hearing**  
**July 18, 2018**  
**Notes**

Present: Melissa Seixas, Chair; Nicole Washington; Kayla Rykiel

**I. Call to Order**

Chair Seixas called the meeting to order at 8:00 a.m.

**II. New Business – Action Items**

There was a motion to accept the minutes from the June 13<sup>th</sup> meeting. Motion passed.

**III. New Business – Information Items**

**a. Introduction and Context**

Chair Seixas outlined the focus of the committee, introduced the topics for discussion at the hearing, and described the process for public comment. While the subcommittee will be hearing from/at each of the campuses, the goal is for the Task Force to make recommendations for “one” USF.

**b. Testimony**

**i. Overview of Board of Governors Regulations and Florida Law**

Vikki Shirley provided an overview of the statewide constitutionally created shared governance structure. The Florida Board of Governors (BOG) is the policy making body for the entire State University System (SUS) defining missions, articulation, powers and duties of the board of trustees while working to avoid unnecessary duplication. In 2005, legislation delineated the roles of the BOG (legislative budget requests, strategic plan, admissions, collective bargaining agent and compliance with state/federal laws) and the Florida Legislature (financial aid policy, tuition, appropriation of funds, insurance and enforcing police power). Ultimately, the Legislature has authority over tuition expenditures. The Board of Trustees (BOT) has operational authority over individual universities.

All BOG regulations are online and regulation process involves working closely with universities. The BOG disseminates all regulations widely for review, and publication prior to final approval. The BOG focuses on university accountability through the approval of strategic plans and operating budgets as well as work plans (3 year snapshot).

Student fees are covered by law and BOG regulation. Any changes in new fees or increases to existing fees would have to be approved by the BOG and, statutorily, would require the university to prove necessity and student benefit. The “Big Three” fees include: activity and services fee, athletic fee and health fee. The aggregate of the Big

Three is capped at 40% of tuition. Other smaller fees include things like parking or lab fees and are set by a dollar amount. Any new fees require proper notice and approval. Housing costs are set by the University BOT. There was discussion regarding adjusting current fee schedules Ms. Shirley outlined that the BOG used to have authority to charge a tuition differential but now only preeminent universities can charge this additional tuition and it is capped (none have done so to date). No universities have brought fee or tuition increases to the BOG in recent history.

Florida law controls general education (core) and requirements cross over both colleges and universities. Core general education includes: communications, humanities, mathematics, social sciences and natural sciences. The BOG is required to define courses that satisfy the critical thinking skills in those key areas with a goal to have every FTIC to satisfy all 36 credit hours in order to obtain a degree regardless of where they took the courses (accepted anywhere in the SUS).

There was a question in regard to the preeminence statutory structure potentially being able to impact student fees given that preeminent universities can charge tuition differential. Ms. Shirley clarified that all fees would still have to go through the same process.

- ii. Overview of USF Board of Trustees Policies and Internal Procedures/USF System Shared Services (taken out of order from agenda – prior iii/iv)

Jodi Adamchak explained that the USF System has several shared roles including general counsel, financial areas, DIEO, international and athletics. What is not shared are the functions that SACS requires them to be separate (registrar, admissions, academic offices, etc.). With consolidation, for students to have additional centralized functions will be easier.

USF BOT provides regulations and policies within the powers granted to them by the Florida Legislature and the BOG. The existing BOT Governance policy will have to be updated to incorporate consolidation and is required to be approved by the BOG. Only the USF System has regulations, while the regional campuses have policies and internal protocols. Generally, regional policies echo system policies and are sometimes created in addition to the BOT regulation due to specific campus issues. These separate policies will have to be integrated back into the System regulations but can reference individual campuses if needed.

Student government is created by law, with 3 separate SGAs within the USF System. SGAs currently work through an existing affiliation agreement with guidelines regarding who sits on the BOT. The System must manage these agreements moving forward, especially with one SGA president serving on the BOT.

Each institution currently has separate processes for the Student Code of Conduct and students answer to their “home” campus. But this will have to be addressed to delineate

who has jurisdiction and how the process will function. Faculty has corollary issues because of their single representative on the BOT.

There was discussion regarding any overlap between existing student governments. Ms. Adamchak noted the only overlap is the System meeting where the SGA presidents come together to discuss issues. This same group elects the student member to the BOT on an annual basis.

Fees are separately collected by the institutions and budgeted through the A&S process at each institution. The President signs the budget, but delegates authority to the Regional Chancellor (or their designee) for oversight. The budget process is independent because needs are different.

The members discussed the System level policies versus campus policies. Ms. Adamchak noted there are very few generated at the campus level. Policies are signed by the VP or Chancellor and cannot conflict with BOT regulations. Policies do not have to go to the BOG for approval, but do still have to be noticed and allow for comment.

Additionally, there was discussion regarding whether or not there is an exclusion for multiple campuses to have individual SGAs. Ms. Adamchak clarified that the Florida Legislature created the ability for the BOT to create student governments on campuses and centers. However, the bigger issue goes toward budget authority under the A&S fees or granting allocations to student groups (not budget authority).

iii. Overview of Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC) Guidelines (taken out of order from agenda – prior ii)

Mr. Wrona and Dr. Madden provided an overview of the SACSCOC updated requirements. Shared governance means the relationship between faculty and administrators. Both have important roles: faculty approve curriculum and programs while administration ensures consistency with institution mission and adequate resources.

The members discussed curriculum creation and community involvement, as well as the process for consolidating and removing programs. Mr. Wrona noted that the USF System routinely reviews productivity of programs to determine ongoing feasibility. SACS could be concerned regarding closing programs depending on where they are offered. SACS looks to make sure that all students receive the program that they enrolled in so, if a program is closing, the system must create teach out plans. **c. Public Comment**

No public comment cards received.

#### **d. Discussion**

Ms. Washington was appreciative of all of the information provided as it did provide some guidance as to areas that may not be within their purview such as the effects of preeminence on fees. The general education core might not be as big of an issue but need to look into the student governance piece and strategic planning around one system at a higher level.

Ms. Rykiel's biggest takeaway was student government and how to include all student voices across all 3 campuses in an effective, cohesive way. Interested in the shared services specific to student services to make sure the structure is accessible for everyone.

Chair Seixas noted the critical need to ensure that all governing structures are aligned while being mindful of home campuses within a centralized system. Shared services will warrant more discussion and attention. Overall it is important to be attentive to the financial efficiency of the university and the physical space and capital assets that go into supporting programs.

**IV. Adjournment**

Adjourned at 9:45 a.m.