

**UNIFORMS AND APPEARANCE**

**LEARNING OBJECTIVES.**

a. **TERMINAL LEARNING OBJECTIVE.**

(1) Without the aid of references, describe proper uniform wear for the US Navy and Marine Corps, without omitting key components. (NAVPERS 15665, MCO P1020.34G)

(2) Without the aid of references, describe proper civilian attire and grooming standards without omitting key components. (NROTCUSFINST 1533.1E, NROTCUSFINST 15665)

b. **ENABLING LEARNING OBJECTIVE.**

(1) Without the aid of references, state the reason for the high standards of neatness and cleanliness for US Navy and Marine Corps Officers without omission. (NAVPERS 3101.1)

(2) Without the aid of references, identify proper insignia placement measurements without omission. (NAVPERS 15665, MCO P1020.34G)

(3) Without the aid of references, identify proper nametag placement measurements without omission. (NAVPERS 15665, MCO P1020.34G)

(4) Without the aid of references, identify proper belt tip placement measurement without omission. (NAVPERS 15665, MCO P1020.34G)

(5) Without the aid of references, identify both the summer and winter MARPAT uniforms without omission. (MCO P1020.34G)

(6) Without the aid of references, state proper ways to clean and maintain uniforms without omission. (NAVPERS 15665, MCO P1020.34G)

(7) Without the aid of references, identify civilian dress codes without omission. (NROTCUSFINST 1533.1E)

(8) Without the aid of references, identify proper grooming and personal appearance standards for both males and females. (NROTCUSFINST 15665)

1. **INTRODUCTION.** Historically, uniforms have been the product of a sailor's environment: physical, geographical and technical. Uniforms were provided for protection against the elements or to create distinction among specialists in a growing Navy. The foremost reason was to provide a uniform that would not interfere with the Sailor's everyday tasks. Officers and Chief Petty Officers are responsible for buying and maintaining uniforms appropriate to their assigned duties and as required by their prescribing authority. There is no minimum number of uniforms required to be in their possession. Sufficient quantities of uniform items shall be procured and maintained to ensure high standards of personal hygiene and appearance. Because of high visibility in leadership positions, high standards of neatness and cleanliness are expected and must be maintained.

**2. SERVICE KHAKIS.**

- a. **Khaki Garrison Cap**, Should rest squarely on the head with fore and aft crease centered vertically between the eyebrows and the lowest point approximately 1 inch above the eyebrows.
- b. **Cap Insignia**, Pinned to the left side with center 2 inches from front seam and 1 and ½ inches from the bottom
- c. **Khaki Shirt/Blouse**, Made of authorized fabric, with short sleeves, two breast pockets with button flaps, and an open collar forming a V-neck. Women's shirts button to the left and men's shirts button to the right.
- d. **White Undershirt**, Midshipmen are required to wear the appropriate colored (white or blue) undershirts with all open collar shirts
- e. **Nametag**, will be worn centered 1/4" (Navy Option) or 1/8" (Marine Option) above the top of the right pocket. Navy Midshipmen nametags are black with white lettering and Marine Options will wear a red nametag with gold writing.
- f. **Khaki Slacks/Trousers**, should fall to mid-heel in the back and should have a slight break in the front crease. Rear trouser pockets should be kept buttoned and all pockets should be free of bulky items.
- g. **Khaki Belt with Gold Clip**, Plain cloth or webbing, same color as uniform, 1-1/4 inch wide (men), 1 inch wide (women), and fitted with clip. Marine Option Midshipmen are authorized to wear the USMC web belt with belt tip extending from 2 to 4 inches beyond the buckle.
- h. **Gold Buckle**, A plain gold anodized Navy belt buckle is authorized for inspections and ceremonial functions. Midshipmen will wear appropriate buckle sizes of 1 5/16" (Men) towards the LEFT or 1 1/8" (Women) towards the RIGHT aligned with the belt tip, shirt and trousers (gigline). Marine Option Midshipmen are authorized to wear the USMC belt buckle
- i. **Dress Socks**, Made of undecorated, plain or ribbed knitted material. Knee length or mid-calf socks are authorized
- j. **Service/Dress Shoes**, Plain or moccasin stitch toed, oxford style black, low quarter, lace shoe, made of smooth leather or synthetic leather (corafram). Keep well shined and in good repair. Lace shoes from inside out through all eyelets and tie.

**3. NAVY WORKING UNIFORM.**

- a. **Eight Point Cover**, has a two piece lined crown shaped with eight evenly spaced darts, ventilation eyelets, lined outside band and self-fabric sweatband and a flexible, quilted hinge type visor. The cap will be worn squarely on the head so that the visor is on a line and just above the level of the eyes. Place anchor insignia centered on the front of the cap.

- b. **Blue Undershirt**, Navy blue, cotton, quarter-length sleeve, with an elliptical (crew-neck) collar.
- c. **NWU Shirt/Blouse**, has two outside patch pockets with top entry flaps. The blouse also contains five front concealed buttons covered by a fly opening. Each sleeve has an angled shoulder pocket with flaps. Normal wear of the NWU shirt is outside the waistband of the NWU trousers. Sleeves may be worn rolled up as directed by appropriate authority under specified regulation.
- d. **NWU Trousers**, Trousers will be worn fastened fully on the waist with belt buckled centered over the trouser fastener. The trouser legs shall be bloused with blousing straps so the blouse covers the top three rows of boot eyelets.
- e. **Khaki Web Belt with Gold Clip**, Plain cloth or webbing, same color as uniform and with fitted clip to the LEFT of the buckle.
- f. **Gold Buckle**, A plain gold anodized Navy belt buckle is authorized for inspections and ceremonial functions. All Midshipmen will wear appropriate 1 5/16" buckle with fitted clip extending towards the LEFT and aligned with NWU trousers.
- g. **Boot Socks**, Made of undecorated, plain or ribbed knitted material. Knee length or mid-calf socks are authorized. Socks can be a commercial sock made of medium weight/stretch type intended for wear with boots. Socks shall be black and extend above the top of the 9 inch safety boot to ensure comfort.
- h. **Blousing Straps**, Made of elasticize material with either a hook or Velcro fastener. Navy blue, black, olive green, or tan in color. Place blousing strap three eyelets down from top of the boot and fasten to boot. Tuck pant leg up under the strap to present a neat tucked in appearance.
- i. **Black Leather 9" Safety Boots**, Black plain steel (safety) toe smooth all leather high-top safety boot with oil resistant rubber outsoles and speed-lace eyelet closures. Smooth leather boots must be blackened and buffed and bootlaces will be tucked in a manner to present a well-kept appearance.

**4. MARINE CORPS COMBAT UTILITY UNIFORM.**

- a. **Eight Point Cover**, Has a two piece lined crown shaped with eight evenly spaced darts, ventilation eyelets, lined outside band and self-fabric sweatband and a flexible, quilted hinge type visor. The cap will be worn squarely on the head so that the visor is just above the level of the eyes and the brim will be worn straight or angled slightly down. The cap contains a sewn-in Eagle, Globe and Anchor insignia in the front center.
- b. **Olive Green Undershirt**, Olive drab green, cotton, quarter-length sleeve, with an elliptical (crew-neck) collar.
- c. **MCCUU Blouse**, The combat utility coat will be worn outside the trousers with all buttons secured and both sleeves rolled down. Name/Service Tapes will be placed directly

above the corresponding front pocket parallel to the flap. The service tape "U.S Marines" is only authorized for wear after successful completion of Officer Candidates School.

- d. **MCCUU Trousers**, Will be worn fitted on the waist along with the web belt and all buttons secured.
- e. **Web Belt with Gold Clip**, Tan web belt with a gold fitted clip used to secure trousers on the waist.
- f. **Gold Metal Buckle**, Marine Option Midshipmen are authorized to wear the USMC metal belt buckle. It will be aligned with the front seam of the trousers and the fitted clip of the belt extending 2-4 inches to the LEFT.
- g. **Boot Socks**, Made of undecorated, plain or ribbed knitted material. Knee length or mid-calf socks are authorized. Socks can be a commercial sock made of medium weight/stretch type intended for wear with boots. Can be black, tan or green in color.
- h. **Boot Bands**, Made of elasticize material with either a hook or Velcro fastener. Black, olive green, or tan in color. Place blousing strap three eyelets down from top of the boot and fasten to boot. Tuck pant leg up under the strap to present a neat tucked in appearance.
- i. **Tan Boots**, When combat boots are worn, the trousers will be bloused in a neat uniform manner. Marine Corps Combat Boots (MCCB's) each contain an EGA on the outer face of the boot.

## **5. PHYSICAL TRAINING UNIFORM.**

- a. **PT Crewneck Shirt**, will be tucked in to PT shorts and must not be torn/cut into a faddish style. Navy Option Midshipmen will wear the Gold shirt with reflective "NAVY" lettering and Marine Option Midshipmen will wear olive drab green shirts.
- b. **PT Shorts**, will be worn fully on the waist. The length of the shorts will not extend below the top of the knee. Navy Option Midshipmen will wear the Navy Blue shorts that contain the word "NAVY" in reflective 1½" capital letters affixed to the front left leg. Marine Option Midshipmen will wear the olive drab green shorts
- c. **Reflective Belt**
- d. **Athletic Socks**, Made of undecorated, plain or ribbed, cotton, polyester, or lycra, or any combination of those knitted materials. Socks shall not extend above mid-calf and will be solid white or black in color.
- e. **Athletic Shoes**, Low or high-cut commercial brand athletic shoe designed to support planned exercise. Shoes should be comfortable and support the planned exercise, color is optional.
- f. **Canteen**, olive green canteen with white nametape must be brought to all PT formations and otherwise stated.

g. **Watch Cap**, Made of navy blue wool, closely knitted, bell shaped, pullover style, 11 to 12 inches long, 8-1/4 inches wide at bottom, with 5/8 inch border. When directed by the COC the watch cap will be worn diagonally from the base of the back of the head, across the ears and on the forehead.

h. **Sweat Jacket and Pants**, The Navy and Marine Corps sweats may be optionally worn with the PTU during command directed group/unit PT. The sweat pant will be worn squarely on the waist with both pant legs fully extended with the sweat shirt outside of the sweat pant.

6. **CIVILIAN DRESS CODE**. Even when out of uniform, you represent more than just yourself, but the country you serve and all the men and women before you who have served this nation in uniform. Midshipmen must be smart and have integrity when wearing civilian attire in order to maintain the highest level of professionalism and good taste while bringing credit to the individual and the United States Navy and Marine Corps. Different levels of appropriateness pertain to different settings. In order to maintain uniform standards in civilian attire, these regulations are outlined by the three categories.

a. **Dress Code Alpha**, is the dressiest dress code and intended for wear to class on uniform inspection days, some NROTC events, formal occasions and as directed by the Plan of the Week (POW).

b. **Dress Code Bravo**, is intended for wear during NROTC classes when civilian attire is permitted, leadership lab when civilian attire is permitted, and in accordance with the POW.

c. **Dress Code Charlie**, is the most casual of the three dress codes and is permitted for wear when in the ROTC building and meetings with advisors and as directed by the POW. - What is not allowed: T-shirts of any type, Frayed or distressed pants/shorts/skirts, Shorts/dresses/skirts shorter than mid-thigh, open-toed shoes/sandals. - Revise JMLC regulations on Battalion website for proper civilian attire standards while using the CWY Computer Lab and Joint Student Lounge

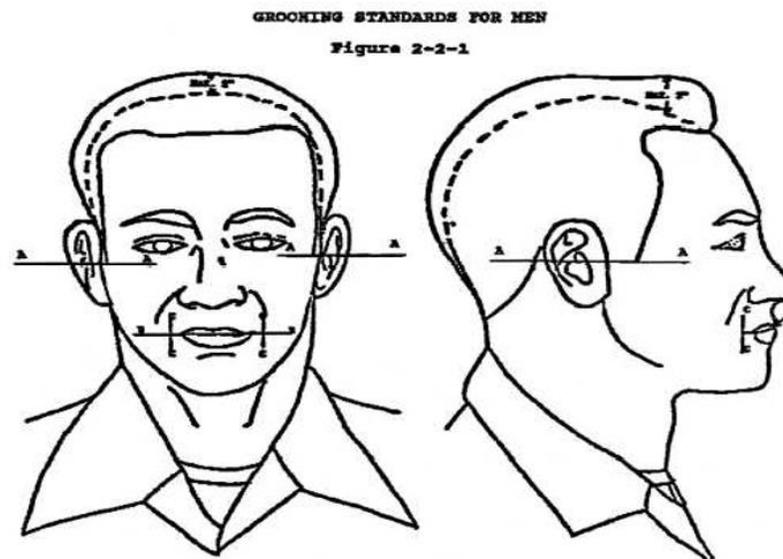
7. **UNIFORM CLEANING AND CARE**. Proper uniform care is imperative to maintaining a good appearance. Continually inspect for and remove all Irish Pennants, avoid carrying large objects in pockets (so as not to disturb the shape of the uniform), store uniforms on hangers, maintain proper military creases, and dry clean them in order to ensure long term use (be sure to check all pockets beforehand). Uniforms may be tailored so long as they maintain a well-fitting, professional military appearance. They shall not be altered to the extent of detracting from a military appearance, nor shall they be tailored to the point of presenting a tight form fit. To be sure of proper cleaning and care, follow the instructions provided on the labels of the uniforms.

8. **UNIFORM RESTRICTIONS**. NWUs and MCCUUs have been authorized to be worn on all three campuses (UT, USF, CCC) so long as it is within boundaries as specified by the Battalion regulations, and inside POVs while traveling between the campuses. Strict adherence to this policy is required at all times. Wear of these uniforms on Continental U.S. Commercial travel is

not authorized. Consumption of alcohol while off-campus is not permitted whilst in utility uniforms.

9. **GROOMING.** Hair/grooming/personal appearance while in uniform shall present a professional appearance.

a. **Males,** All hair above the ears and around the neck shall be tapered from the lower natural hairline upwards at least 3/4 inch. A max of 3 inches fully extended individual hair as well as a max of 2 inches in bulk of hair from the scalp is allowed. Hair may not touch the ears, collar, or extend below the eyebrows. Sideburns will not extend below the top of the orifice of the ear, and all hair must be styled so as not to interfere with the proper wear of uniform headgear. Plaited, braided or multicolor hair is not permitted. Any faddish styles are also not allowed.



b. **Females,** All hair longer than lower edge of collar must be secured in a bun. The bun may not exceed three inches from the scalp, and all bobby pins, rubber bands, and hair ties must match the hair color and be concealed by the hair. A maximum of two small barrettes/clips, similar to hair color, may be used in the hair. Hair coloring/dyes must look natural and complement the individual. Hairnets shall not be worn. Braids are permitted under certain regulations. Marine Options are highly encouraged to conform to the regulations governing female Marines.

10. **FACIAL GROOMING.**

a. **Males,** faces must be clean-shaven and well kept. Mustaches are permitted (See Battalion regs).

b. **Females,** all cosmetics must be applied in good taste so that colors blend with natural skin tone and enhance natural features. Lipstick colors must be conservative and

complement the individual. False eyelashes are not permitted, and mascara must be either black or brown.

**11. PERSONAL APPEARANCE.**

a. **Fingernails.** Fingernails must be clean at all times. For males they may not extend past the fingertips. For females they shall not exceed ¼ inch from fingertips, any nail polish must be conservative and complimentary to her skin tone. Multiple colors and decorative ornamentations are prohibited. Colored nail polish will not be worn with the utility uniform.

b. **Jewelry.** Jewelry is authorized so long as does not present a safety or FOD hazard. One inconspicuous ring per hand is authorized, and they may not be worn on thumbs. Males are not permitted to wear earrings, and females may wear one earring per ear centered on the earlobe. They must be 4-6mm in diameter, and either a gold ball (service dress) or mother of pearl (formal dress). Only one watch is permitted as well, and it must be inconspicuous. Eyeglasses may be worn if conservative and without ornamentation. Contact lenses must imitate normal pupil shape/iris color. Sunglasses are permitted if they are of standard green, black, or brown shade. Logos may not be visible, and sunglasses are not permitted during formation. Tattoos are prohibited without prior approval from the staff.

**NOTES:****REFERENCES:**

1. NAVPERS 15665
2. MCO P1020.34G
3. NROTCUSFINST 1533.1E
4. NROTCUSFINST 15665

Navy Uniform Regulations  
Marine Corps Uniform Regulations  
Battalion Regulations, Chapter 9  
USF NROTC Civilian Dress Code