REQUEST FOR QUALIFICATIONS

For

DESIGN AND CONSTRUCTION SERVICES TEAM

PROJECT NAME:
USF HEALTH
TANEJA COLLEGE OF PHARMACY

USF PROJECT NO.: USF 521
USF DOWNTOWN TAMPA

PREPARED BY:
FACILITIES MANAGEMENT

DATE: MARCH 2020
REQUEST FOR QUALIFICATIONS

DATE: March 2020

USF PROJECT NUMBER: 521
USF PROJECT NAME: USF Health Taneja College of Pharmacy

UNIVERSITY OF SOUTH FLORIDA
TAMPA CAMPUS

TABLE OF CONTENTS:

A. PROJECT INFORMATION

1. PROJECT DESCRIPTION
2. GENERAL INFORMATION
3. EQUAL OPPORTUNITY EMPLOYER
4. RESPONSIBILITIES OF THE SELECTED TEAM
5. PROJECT SCHEDULE
6. AVAILABILITY OF FUNDS
7. SELECTION PROCESS
8. SELECTION CRITERIA

B. SUBMITTAL INSTRUCTIONS

C. RFQ SUBMITTAL REQUIREMENTS

D. ATTACHMENTS

A. PROJECT INFORMATION:

1. PROJECT DESCRIPTION:
The project consists of the programming, design and interior fit-out required to relocate the Taneja College of Pharmacy to the new building housing the USF Health Morsani College of Medicine and Heart Institute in Downtown Tampa. The goal of the project is to provide first rate facilities necessary to support innovative curriculum design and to enhance student recruitment for the College. Since accepting its first student class in 2011, the Taneja College of Pharmacy (TCOP) has achieved national recognition, rankings, and professional stature in less than ten years. Integration of the TCOP into the Downtown Tampa center will allow expansion of the innovative pedagogic platforms in the building and will enhance inter-professional education programs and joint teaching endeavors.

The project will occupy approximately one half of the twelfth floor and all of the eleventh floor of the building, with an anticipated floor area of 30,305 square feet. The project will be required to integrate into the existing building mechanical, electrical and life safety systems, and is anticipated to extend many of the classroom technologies and innovative educational initiatives in the Morsani College of Medicine. The total estimated project budget is $16,650,180 and the anticipated construction cost is $11,800,000.

2. GENERAL INFORMATION:
The University of South Florida (USF) shall select and contract with a single contract entity, to provide design and construction services to ensure and achieve the best competitive price to meet requirements, functionality, and quality. The team shall consist of an Architect/Engineer (A/E) as the design element of the team and a Construction Manager (CM) as the construction element of the team. The Design/Build Team (Design and Construction Services Team/DCST) shall be responsible for the management of the process and project to meet the project’s vision, scope, budget and schedule requirements for the project. The DCST selection and contract shall be in compliance with the Qualifications Based Design/Build selection provisions in Section 287.055, Florida Statues and BOG Regulation 14.0055, including pre-construction fees, construction related service costs and a guaranteed maximum price. USF will contract with a single contract entity whose Design/Build Team shall provide all services including, but not limited to, facilities program development, professional services, specialty design services, budgeting, cost estimating, construction services, labor,
materials, equipment, survey, geotechnical, testing, LEED Silver certification, commissioning, etc. required to design, construct, and furnish the project.

3. **EQUAL OPPORTUNITY EMPLOYER:**
The USF is an equal opportunity institution, and, as such, strongly encourages the lawful use of Certified Business Enterprise (CBE) including certified Minority (MBE), Women (WBE), and Veteran (VBE) Business Enterprises in the provision of design and construction-related services by providing a fair and equal opportunity to compete for, or to participate in, design and/or construction-related services. The selected **DCST** will be contractually required to implement a plan for making a good faith effort to use the services or commodities of CBE’s in carrying out its obligations. The plan must include the following at a minimum:

1. Scheduling meetings to inform CBE’s of contracting and subcontracting opportunities;
2. Advertising subcontracting opportunities in general circulation, trade association, or minority-focus media concerning the subcontracting opportunities;
3. Providing written notice to a reasonable number of specific CBE’s that their interest in the contract was being solicited in sufficient time to allow the CBE’s to participate effectively;
4. Breaking down contracts into economically feasible units to facilitate CBE participation, where possible; and
5. Engaging the services of available minority community organizations; minority contractors’ groups; local, state, and federal minority business assistance offices; and other organizations that provide assistance in the recruitment and placement of CBE’s.

CBE participation information for this project shall be provided by the DCST in response to a quarterly request from the University’s Office of Supplier Diversity. The amount of CBE’s participation is required to be reported by CBE’s to verify payments made to certified and non-certified minority business enterprises each fiscal year. Assistance is available from the USF Office of Supplier Diversity in support of efforts and outreach process regarding CBE’s participation.

**USF Office of Supplier Diversity**
University of South Florida
Website: www.usf.edu/osd
Telephone: 813-974-5052
Email: osd@usf.edu

The Construction Manager shall include their diverse business utilization plan to be attached hereto as **Exhibit B** (Diverse Business Utilization Plan) and incorporated herein by reference.

4. **RESPONSIBILITIES OF THE SELECTED TEAM:** (include, but are not limited to):

**Responsibility for Design:** The design component of the selected Team will be the Architect/Engineer of Record for this project who will be solely responsible for the conformance of the construction documents with all applicable laws, codes, and regulations. Any information provided by the University is offered without warranty or representation as to its conformance with those requirements.

**Responsibility for Development of Facilities Program:** The selected Team shall have professional responsibility for the development of the facilities program and the conformance of the project with the approved facilities program. The design shall be functional, cost effective and efficient in achieving the program requirements. Services required to support certification of the Project to a minimum of LEED Silver shall be included within the Project Scope Basic Services.

**Responsibility for Verifying Site Information:** Information regarding the site is for the purpose of assisting the Team in evaluating the scope of the work. This information is provided without warranty. The Design/Build Team shall verify all information.

**Responsibility for Budget:** The selected Team shall be responsible to deliver the best competitive costs to meet the scope (quality and quantity) to meet the program requirements within the schedule.

**Responsibility for Sales Tax Exemption and Computer Drawings:** The **DCST** shall implement and administer a Sales Tax Exempt Purchasing Program in accordance with the requirements of the Florida Department of Revenue and with the USF Direct Owner Purchase Orders Program (**DOPO**). The selected team will be required to provide computer drawings according to the standards of **USF**, including computer record drawings reflecting as-built conditions in compliance with **USF BIM Standards (USF-BIM)** and **USF CAD standards (USF-CAD)**.
Responsibility for Schedule: The University’s preliminary schedule is included in this document. It is the responsibility of the selected Team to meet the requirements of this schedule.

Responsibility for Insurance and Bonds: Blanket professional design liability insurance will be required for this project in the amount of $2,000,00.00 and will be provided as a part of Basic Services. The respondent must be capable of bonding at 100% of the value of the contract with a surety licensed to do business in the State of Florida with a Best rating of A, Class IX.

Responsibility for Construction: The selected Team shall be responsible for all cost estimating, construction services, supervision, labor, materials, quality assurance testing, commissioning (building envelope, building systems, building equipment, etc.), equipment, furnishings, signage, etc. required for the complete construction of the project and delivery to meet project requirements.

Responsibility for Warranty: The selected Team shall be responsible for the warranty of all materials and equipment in accord with the General Conditions of the Contract for Construction for its use in connection with the construction program. The Design/Build Team shall warrant to the University that materials and equipment furnished under the Design/Build Agreement will be of good quality and new unless otherwise required or permitted, that the work will be free from defects not inherent in the quality required or permitted, and that the work will conform with the requirements of the Building Program.

5. PROJECT SCHEDULE:

Preliminary Project Schedule: (starting dates)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection Notice (advertisement)</td>
<td>March 13, 2020</td>
</tr>
<tr>
<td>DCST Selection/Notice of Award</td>
<td>June 15, 2020</td>
</tr>
<tr>
<td>DCST Agreement</td>
<td>August 17, 2020</td>
</tr>
</tbody>
</table>

6. AVAILABILITY OF FUNDS:

Project development, including Design and Construction services, is contingent upon availability of funds. If additional funding is realized, the University of South Florida (USF) has the option to incorporate additional scope/funding under this contract.

7. SELECTION PROCESS:

The University shall select and contract with the most qualified team that can demonstrate their qualifications to provide services to deliver the best competitive cost in meeting the program requirements for the project while receiving the greatest level of quality and value within the established schedule for the project.

The selection process will consist of two (2) distinct parts: (1) evaluation of the RFQ Submittal, and (2) evaluation and personal interviews of shortlisted firms. Teams interested in being considered for this project must submit their qualifications in strict accordance with the RFQ. The committee will review the qualifications of all teams, provide a ranking, and identify a short list of a minimum of three (3) teams based upon the highest rankings.

The Selection Committee may not consider submittals that do not comply with all requirements herein, or do not include the requested data. All submittals are part of the public record and no submittal material will be returned.

The plans and specifications for The University of South Florida projects are subject to reuse in accordance with the provisions of Section 287.055, Florida Statutes.

a. OWNER’S RIGHTS AND OBLIGATIONS: The Owner, shall have rights and obligations with respect to the selection process, including but not limited to:

i. The Owner will not assume any liability for loss of or damage to submissions in transit from respondents.

ii. All materials submitted will become the property of the Owner. Submittals are part of the public record and no submittal material will be returned.

iii. The Owner retains the right to use the documents for purposes in the furtherance of the goals and objectives of the project.

iv. The Owner shall have the right to record all submittals and/or presentations for archival or promotional purposes.
v. The University reserves the right to suspend or discontinue the selection process at any time and to return or reject any or all submissions of DCST submittals without obligation to the respondent.

vi. The award of this contract is subject to availability of funds and USF reserves the right to suspend, discontinue, or cancel the selection process at any time and to reject any or all submissions of DCST submittals without obligation to the respondent.

vii. In all questions regarding the selection procedure, interpretation shall be by the University of South Florida Department of Facilities Management - Design and Construction. All such interpretations will be binding.

viii. The Owner reserves the right to waive any informality or irregularity in any responses to the RFQ received and accept the submittal if, in its judgment, it is in the best interest of the University.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes or failure to post the bond or other security required by law within the time allowed shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

b. DESIGN AND CONSTRUCTION SERVICES TEAM SELECTION & CERTIFICATION COMMITTEE: The University will designate a Certification and Selection Committee (Selection Committee) that will serve throughout the selection process. The committee will be responsible for receiving and reviewing respondents' qualifications and submittals, conducting interviews with short listed respondents, and for making recommendations for selection to the Vice President for Business & Finance of the University of South Florida.

i. Kevin B. Sneed, PharmD, FNAP, FNPHA, Sr. Associate VP, USF Health Taneja College of Pharmacy
ii. Joseph Jackon, Assistant VP, Operations & Facilities Management, USF Health
iii. Elizabeth Clifford, Assistant Director, Planning
iv. David Wildes, Assistant Director, Design and Construction
v. Brian Laverty, Project Manager, Design and Construction, Facilities Planning
vi. Terrie Daniel, Assistant VP, Office of Supplier Diversity (non-voting)

c. SELECTION SCHEDULE: The anticipated schedule for selection, award, and negotiation is as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre-Submittal Meeting</td>
<td>March 25, 2020</td>
</tr>
<tr>
<td>Deadline for submitting Questions or Clarifications</td>
<td>April 1, 2020</td>
</tr>
<tr>
<td>Submittals Due: (by 2:00 PM EST)</td>
<td>April 9, 2020</td>
</tr>
<tr>
<td>Shortlist Meeting</td>
<td>April 23, 2020</td>
</tr>
<tr>
<td>Pre-Interview Meeting</td>
<td>May 5, 2020</td>
</tr>
<tr>
<td>Interviews:</td>
<td>May 27, 2020</td>
</tr>
<tr>
<td>Interviews: if needed</td>
<td>May 28, 2020</td>
</tr>
<tr>
<td>Selection Recommendation for Approval:</td>
<td>June 1, 2020</td>
</tr>
<tr>
<td>Contract Negotiation:</td>
<td>July 9, 2020</td>
</tr>
<tr>
<td>Notice to Proceed:</td>
<td>August 17, 2020</td>
</tr>
</tbody>
</table>

d. PRE-SUBMITTAL MEETING: Interested teams are invited and encouraged to attend a Pre-Submittal meeting at the University of South Florida on March 25, 2020 at 3:00 PM EST at the University of South Florida, Tampa Campus, Parking and Transportation Building Conference Room, 13311 USF Plum Drive, Tampa, FL 33620 to review the scope and requirements of this project. (Those unfamiliar with the campus may find directions and parking information at the Campus Information Center at the Fowler entrance, and/or may consult a campus map website at: www.usf.edu/about-usf/visit-usf.aspx, and parking information at www.usf.edu/administrative-services/parking/maps).

e. COMMUNICATIONS: Participants must follow the instructions for communicating with the University as outlined in the Request for Qualifications. It shall be noted that no communication shall take place between the applicants and the Selection Committee members, employees of USF, or its Owner Representatives, except as provided at the Pre-Submittal Meeting, the Pre-Interview Meeting, and the request for the RFQ, DCSQS, and written clarifications and questions from the applicant. Requests for meetings by individual teams will not be granted. Members of the Selection Committee or other USF personnel will not meet with or discuss the project with prospective applicants. Failure to comply with this provision may result in disqualification of the applicant.
f. **CLARIFICATIONS** or questions regarding the selection process or the project are requested to be submitted in writing (e-mail to tmead@usf.edu) prior to the Pre-Submittal meeting. Response to these questions will be furnished at the Pre-Submittal meeting, if possible. Every effort should be made to generate questions prior to this meeting. All other questions or clarifications after the Pre-Submittal meeting shall likewise be submitted to the University in writing (e-mail to tmead@usf.edu) no later than April 1, 2020 at 5:00 PM EST. An effort will be made to respond to applicants’ questions.

g. **EVALUATION**: The Selection Committee will evaluate each **DCST**’s response to the **RFQ** in accordance with evaluation criteria, which will result in the ranking of all firms, with a minimum of the top three (3) being selected to interview. Evaluation criteria shall include:

   i. Past performance
   ii. Workload
   iii. Volume of University of South Florida work, including **USF Direct Service Organizations (DSO)**
   iv. Location

h. **NOTIFICATION**: All applicants will be notified of the results of the shortlisting in writing via fax and certified mail addressed to the applicant (contract entity) as noted in the contact information provided to us within the **DCSQS**. Finalists will be informed of the interview date, time, and location, and will be provided with additional project information when available.

i. **PRE-INTERVIEW & INTERVIEW**: After the review of the **RFQ** submittals and shortlisting, each shortlisted team will have the opportunity to be interviewed by the Selection Committee. Each of the short listed teams will receive project information, evaluation criteria (understanding of the project, approach and method, and ability to provide service) and will attend a Pre-Interview meeting where they will be given the opportunity to ask questions. Please note that a site visit shall be scheduled to occur directly after the Pre-Interview meeting. Each respondent will receive a second ranking based on the interview and reference check. Final rankings and recommendations will be based on the interview and reference check only. Finalists will be provided with a copy of any additional documentation, if available, pertaining to the project, including the standard **USF Owner-Design and Construction Services Team Agreement**, preliminary baseline Facilities Program, information prepared by **USF** and/or past consultants for **USF** that is relative to the Project to assist in the understanding of previous work products for the Project. Finalists shall be requested to provide the **Design and Construction Services Team Certification and Selection Committee (Selection Committee)** with copies of a written summary of their presentation at the conclusion of the interview.

The Selection Committee will make a recommendation to the Vice President for Business & Finance of the University of South Florida to approve the selection committee ranking of the qualifications of the firms interviewed and to proceed with negotiations. All finalists will be notified in writing of the Vice President for Business & Finance’s action. Upon approval of the Vice President for Business & Finance, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.

j. **NEGOTIATIONS**: It is the **USF** responsibility to negotiate a fair, competitive, and reasonable compensation per Section 287.055, Florida Statutes. A fair, competitive and reasonable compensation shall be evaluated based upon the following information: (1). compensation on similar projects; (2). other compensation reference data; and (3). after approval of the ranking, proposals requested from the shortlisted firms based upon a scope of services document to be provided at the time of negotiations. If negotiations are unsuccessful with the first ranked firm, negotiations will be terminated with them and negotiations will begin with the second ranked firm and so on.

8. **SELECTION CRITERIA:**

   a. **GENERAL CRITERIA:**

   **USF** is seeking to hire a **Design & Construction Services Team (DCST)** with extensive experience and success in meeting the Owner’s requirements for the design and construction of university academic medical / interior fit out projects and knowledge of and experience with the local construction market and sub-trade conditions for the project location. The Design and Construction services are to be provided for this project under the contract with the selected Applicant and the University of South Florida, Board of Trustees.

   All teams must be properly registered to practice its profession and licensed to practice as general contractors in the State of Florida, at the time of the application. If the applicant (contract entity) is a corporation, or a joint venture
that provides Design/Build services, it must be registered by the Department of State, Division of Corporations, to do business in the State of Florida at the time of the application.

If the applicant (contract entity) is a corporation that provides design and construction (design/build) services (in-house), acknowledgement is to be provided as noted in the DCSQS, Item 9. If the applicant (contract entity) has consultant(s) to perform the design or construction services, acknowledgement that the applicant and consultant(s) have agreement(s) at the time of application to formally contract for consulting services is to be provided as noted in the DCSQS, Item 9. If the applicant (contract entity) is a joint venture, acknowledgment, and a statement are to be provided in the DCSQS, Item 9.

As required by Section 287.133, Florida Statutes, a consultant and/or a construction management firm may not submit a proposal for this project if it is on the Convicted Vendor List for a public entity crime within the past 36 months. The selected consultant and/or construction management firm must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of $25,000.00 in connection with this project for a period of 36 months from the date of placement on the Convicted Vendor List.

b. SHORTLIST CRITERIA:

Selection of finalists for interviews will be based on evaluations of each applicant’s Team Qualifications, Team Experience, and Team Ability to Provide Service; including approach & method, location, past performance, workload, and volume of University of South Florida work including the USF Direct Services Organizations (DSO). Such evaluation criteria shall include the applicant’s experience (particularly with university academic medical / interior fit out projects in architecture, engineering, interior design and any specialty consultant services, applicant’s personnel, applicant’s ability to provide service, record-keeping/administrative ability, recording of as-built conditions, critical path scheduling expertise, conceptual cost estimating and cost control ability, quality control capability, process and plan to utilize CBE’s, etc.) and the applicant’s license, bondability and insurability. The evaluation criteria score range follows:

i. Team Qualifications: (0-25)
ii. Team Experience: (0-25)
iii. Team Ability to Provide Service: (0-30)
iv. Preliminary DCSQS Score: (1-20)
   a) Work load per Person: (0-5)
   b) USF Work Load per person: (0-5)
   c) Past Rating: (0-5)
   d) Location (1-5)

c. INTERVIEW CRITERIA:

Each of the shortlisted firms will be evaluated on the respective Team’s Understanding of the Program and Project Requirements, Approach and Method, and Ability to Provide Service. Such evaluation criteria shall include responses to specific questions and criteria related to this project. Such specific questions and criteria will be provided to each team in the notice announcing the selected finalists for interview. The evaluation criteria may include the following questions in each of the following three categories:

i. Understanding of the Program and Project Requirements: Criteria may include current trends and advancements in the design of this project type; construction methods, systems and materials; estimated construction cost; and local construction market.
   The score range is 0-20.

ii. Approach and Method: Criteria may include key personnel and their roles; methods to achieve design and construction objectives; project phasing; and managing subcontractor performance.
   The score range is 0-20.

iii. Ability to Provide Service: Criteria may include provisions to meet required timetables and benchmarks; coordination with USF departments and other agencies; contingency plans to recover schedule; processes and plans to encourage and utilize CBE’s, and participation levels to be achieved; and provisions for other special or unique requirements of the project.
   The score range is 0-20.
B. RFQ SUBMITTAL INSTRUCTIONS:

Teams desiring to apply for consideration shall submit a Request for Qualifications submittal including a letter of interest, a completed Design and Construction Services Qualification Supplement form (DCSQS), with attachments, and additional information required within the submittal limits, and sections and order as described in the Request for Qualifications (RFQ). Applications submitted in any other format may not be considered. The Request for Qualifications and the Design and Construction Services Qualifications Instructions and Supplement form includes project information and selection criteria and may be obtained by contacting Terry Mead, at Facilities Management - Design & Construction, University of South Florida, 3820 USF Holly Drive, OPM 100, Tampa, Florida 33620-7550, via e-mail at tmead@usf.edu or by phone at (813) 974-0843.

Completed and signed Design & Construction Services Team Supplement (DCSQS) Form. DCSQS shall be completed per instructions provided in the Design & Construction Services Team Supplement (DCQS) Instructions, Request for Qualifications (RFQ), and the Notice for Design/Build Services advertisement on the Florida Administrative Register (FAR), dated March 13, 2020.

The entire submittal must be limited to eighty (80) numbered pages in double-sided (information on front & back) 8 1/2” x 11” sheets, including the DCSQS form, the letter of interest, submittal requirements as listed below in the following sections and any additional information, but excluding cover sheets, divider sheets (as long as such sheets do not include any promotional material, such as proposal language, pictures of past projects, etc.) and Joint Venture Agreements. Number each page that contains information consecutively. Any pages beyond forty eighty (80) numbered pages will not be considered.

The submittals shall have no hard covers, no laminated sheets, and no plastic dividers. Card stock cover sheets and section divider sheets are acceptable.

The submittals are to be bound with plastic comb or spiral type binding.

Please type.

One (1) electronic, one (1) original and six (6) spiral-bound copies of the required submittal shall be delivered and submitted to the attention of the Project Manager: Brian Laverty, Facilities Management - Design and Construction, University of South Florida, 3820 USF Holly Drive, OPM 100, Tampa, Florida 33620-7550, by 2:00 PM EST, April 9, 2020. Facsimile (FAX) or electronic submittals are not acceptable and will not be considered. (Directions and parking information can be obtained at the Campus Information Center at the Fowler entrance, at the campus map website: http://www.usf.edu/AboutUSF/visiting-campus.asp and at the parking information website: http://usfweb2.usf.edu/parking_services/default.asp. The Selection Committee reserves the right to waive any irregularities and may reject all submittals and stop the selection process at any time.

Submit to:
Brian Laverty
University of South Florida
Facilities Management - Design & Construction
3820 USF Holly Drive, OPM 100
Tampa, Florida 33620-7550

C. RFQ SUBMITTAL REQUIREMENTS: Please provide all information in the SECTIONS and order as identified below in your submittal:

SECTION 1: LETTER OF INTEREST: Teams shall submit a letter of interest.

SECTION 2: DESIGN AND CONSTRUCTION QUALIFICATIONS SUPPLEMENT FORM (DCQS) (see attached instructions and supplement form).

Team shall submit a completed DCSQS Supplement Form with attachments as required.

SECTION 3: TEAM QUALIFICATIONS (25 points)

Name all key personnel and consultants, which will be part of the Team for this project. Describe in detail the experience and expertise of each Team member. (Note: Key personnel and consultants must be committed to this project for its duration, unless replacements are approved by the University. This requirement is non-negotiable.)

Provide an organization chart that identifies the role and phases of involvement for key personnel that will provide services for this project including consultants.
Provide resumes that provides experience, ability and qualifications for key personnel and consultants that will provide services for this project.

SECTION 4: TEAM EXPERIENCE (25 points)

(ANSWER THE FOLLOWING QUESTIONS FOR A MAXIMUM OF 10 PROJECTS THAT THE PROPOSED DESIGN/BUILD TEAM HAS DONE TOGETHER. IF THE PROPOSED TEAM HAS NOT DONE 10 PROJECTS TOGETHER OR HAS NOT DONE BUSINESS TOGETHER, ANSWER THE QUESTION FOR EACH TEAM MEMBER, BUT DO NOT EXCEED THE MAXIMUM OF 10 PROJECTS TOTAL IN COMBINATION FOR THIS SUBMITTAL.)

Provide information on a maximum combination of 10 projects for which your team has provided (is providing) Design/Build services which are most related to this project. In determining which projects are most related, consider: related size and complexity; how many members of the proposed team worked on the listed project; and, how recently the project was completed. List the projects in priority order, with the most related project listed first. If this Team has not worked together previously, provide the same information for each team member, however, do not list more than 10 projects total in this submittal.

For each of the projects, provide the following information: construction cost (original budget, original negotiated construction cost and final construction cost), current phase of development, estimated (or actual construction) completion date, and photographs/images as applicable. Owner's contact person and telephone number. Was the project completed within the owner's original established schedule? How was best competitive cost achieved while providing quality and program scope within the Owner’s time frame for completion?

Has the Design/Build Team worked with similar scope projects?

Provide a matrix for the Design/Build Team (rectangular arrangement of rows and columns) showing no more than 10 projects (in response to information requested in Section 4 of the Submittal Requirements of the RFQ “Team Experience”) in columns at the top of the matrix and the key personnel and consultants (in response to information requested in Section 3 of the Submittal Requirements of the RFQ “Team Qualifications”, in rows at the left side of the matrix to create a matrix, using an “X” to indicate which projects the key personnel and consultants were involved in at the intersections of the rows and columns in the matrix. Key personnel and consultants listed in rows on the left side of the matrix should be grouped by the Design Component personnel (and their respective roles), followed by the Construction Component personnel (and their respective roles).

SECTION 5: ABILITY TO PROVIDE SERVICE (30 points)

Provide a brief summary, in an outline bullet format, that describes how the team is going to provide the: (1) Leadership; (2) Management; and (3) Administration required to be successful in the development of the project.

Provide a brief summary, in an outline bullet format, that describes your competitive cost control methods for the (1) Design Phase; and (2) the Construction Phase of project development, for a representative project listed in response to information requested in Section 4 of the Submittal Requirements of the RFQ “Team Experience”.

Provide a brief summary, in an outline bullet format, that describes the way your team maintains quality control during the: (1) Design/Pre-Construction Phase; and the (2) Construction Phase of project development.

Provide a brief summary, in an outline bullet format, that describes your schedule control methods for the: (1) Design Phase; and (2) the Construction Phase of project development for a representative project listed in response to information requested in Section 4 of the Submittal Requirements of the RFQ “Team Experience”.

D. ATTACHMENTS

Design & Construction Services Team Supplement (DCSQS) Instruction.
Design & Construction Services Team Supplement (DCSQS) Form.
Notice for Design/Build Services advertisement on the Florida Administrative Register (FAR), dated March 13, 2020.

File: DBS Exhibit 1 (DCST Fact Sheet).docx