NOTICE TO CONSTRUCTION MANAGERS
MAJOR PROJECT

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The University of South Florida (USF) announces that Construction Management at Risk services will be required for the project listed below:

PROJECT NUMBER:  USF 581
PROJECT AND LOCATION:  USF Football Center, University of South Florida, Tampa Campus, Tampa, Florida.

PROJECT DESCRIPTION:  The USF Football Center project is a new 165,000 GSF, 2 story facility, consisting of two specialized, major elements: new Football Operations Building (67,000 GSF) and new Indoor Practice Facility (99,000 GSF). The Football Operations Building will house the team, coaching, training and operational functions of the USF Football Program, and the Indoor Practice facility will provide an enclosed and environmentally-controlled synthetic turf practice field for the USF Football and other sports programs.

The project construction budget (pending) is: $13,000,000 for the Indoor Practice Facility and $19,500,000 for the Football Operations Building for a total construction project budget of $32,500,000. The project delivery method is Construction Management at Risk and includes site improvements, underground utilities, fees, surveys & tests, total building commissioning, furnishings & equipment, and building construction.

The contract for construction management services will consist of two phases, pre-construction and construction. Phase one pre-construction services, for which the Construction Manager will be paid a fixed fee, will begin with the Design Phase. Phase one services include value engineering, constructability analyses, job site management coordination, create construction schedule, development of a cost model, estimating, and the development of a Guaranteed Maximum Price (GMP) at 50% Construction Documents phase of each facility (IPF and FOB). If the GMP is accepted, phase two, the construction phase, will be implemented. In phase two of the contract, the Construction Manager becomes the single point of responsibility for performance of the construction of the project and shall publicly bid trade contracts, ensuring the inclusion of Certified Business Enterprise (CBE) including certified Minority (MBE), Women (WBE), and Veteran (VBE) Business Enterprises. Early bid packages for fast track and/or multi-phase development may be required to meet project goals. Failure to negotiate an acceptable fixed fee for phase one of the contract, or to arrive at an acceptable GMP within the time provided in the agreement may result in the termination of the construction manager’s contract. The respondent must be capable of bonding at 100% of the value of the contract with a surety licensed to do business in the State of Florida with a Best Rating A, Class IX. Project development including construction management services is contingent upon availability of funds. If additional funding is realized, the USF has the option to incorporate additional scope/funding under this contract. Any new construction projects shall be USGBC LEED certified, to a minimum certification level of Silver, as required by the Owner, and shall be included as part of basic services and will not be considered as an additional service.

PROJECT SELECTION CRITERIA:  Evaluation of applicant qualifications for finalist interviews will be made on the basis of experience; ability to perform; bonding capacity; recordkeeping/administrative ability; critical path scheduling expertise; cost estimating experience; cost control ability; quality control capability; and qualification of the firm's personnel, staff and consultants, and locations. Finalists will be provided with a copy of the building program and the latest documentation prepared by the project architect/engineer, a description of the final interview requirements and a copy of the standard USF construction management agreement. The construction manager shall have no ownership, entrepreneurial, or financial affiliation with the selected Architect/Engineer involved with this project.
As part of the **USF Strategic Plan**, USF made a commitment to foster a diverse community distinguished by a shared purpose, collaboration, open and timely communication, mutual respect, trust, and inclusiveness. The USF is an equal opportunity institution, and, as such, strongly encourages the lawful use of **Certified Business Enterprises (CBE)** in the provision of design and construction-related services by providing a fair and equal opportunity to compete for, or for participation in, design and/or construction-related services. CBE participation information shall be provided by the firm in response to a periodic request from the **USF Supplier Diversity Program office**.

As required by **Section 287.133, Florida Statutes**, a construction management firm may not submit a proposal for this project if it is on the convicted vendor list for a public entity crime committed within the past 36 months. The selected construction management firm must warrant that it will neither utilize the services of, nor contract with, any supplier, subcontractor, or consultant in excess of $25,000.00 in connection with this project for a period of 36 months from the date of placement on the convicted vendor list.

In accordance with **Section 287.055, Florida Statutes**, a fair, competitive and reasonable compensation shall be evaluated based upon the following information: (1) Compensation on similar projects; (2) other compensation reference data; and (3) after approval of the ranking, proposals requested from the shortlisted firms based upon a scope of services document to be provided at the time of negotiations.

**INSTRUCTIONS:**
Firms desiring to provide professional services shall submit one (1) original submittal and seven (7) spiral bound copies consisting of the information as required in the submittal requirements of the **Construction Manager Request for Qualification (RFQ)** including a letter of interest, a completed **USF Construction Manager Qualifications Supplement (CMQS)** form, and any required or additional information within the proposal limits. Applications on any other form will not be considered. Applications which do not comply with the above instructions may be disqualified. Submittals are part of the public record. Application materials will not be returned.

**Request for Meetings:** No verbal communication shall take place between the applicants and the employees of the USF except as provided at the **Pre-Submittal Meeting**, the **Pre-Interview Meeting** and in the CMQS and Construction Manager Request for Qualifications (RFQ) (which includes project information and selection criteria). Requests for meetings by individual firms will not be granted.

**Request for Information:** Requests for any project information, including the CMQS and RFQ must be submitted in writing or email to: Terry Mead, University of South Florida, Facilities Management - Design & Construction, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550, tmead@usf.edu, (813) 974-0843, or Fax: (813) 974-3542.

**Pre-Submittal Meeting:** All interested firms are invited and encouraged to attend a **Pre-Submittal Meeting** to be held at 9:00 AM, October 9, 2018, at the: University of South Florida, Tampa Campus, Patel Center for Global Solutions, Auditorium, 11710 Maple Drive, Tampa, FL 33620, to review the scope and requirements of this project. (Directions and parking information can be obtained at the Campus Information Center at the Fowler entrance, or view map at website: www.usf.edu/administrative-services/parking/maps/index.aspx).

**Submission:** Submittals are to be received in the **University of South Florida, Facilities Management-Design & Construction Office**, 4202 East Fowler Avenue / OPM 100, Tampa, FL 33620-7550 by 2:00 PM, October 23, 2018 Facsimile (FAX) or electronic submittals are not acceptable and will not be considered. Submittals that do not comply with the above instructions may be disqualified. The Selection Committee may reject all proposals and stop the selection process at any time.