REQUEST TO DEVELOP LAND (RDL) PROCESS

REQUEST TO DEVELOP LAND (RDL) ON USF CAMPUS PROPERTY PROCESS
(Revised 10/29/2019)

The intent of the RDL Process is to uniformly inform all University Leadership of proposed land use and development, understand campus impacts, and determine level of support to proceed. It is a process applied to proposed land use modification, sub-lease of land or feasibility study for land development. The RDL is a request for a recommendation by the Campus Development Committee (CDC) to the Academics Campus and Environment Advisory Council (ACEAC) for the requestor to proceed.

Process

1. Submit attached RDL form electronically to:

   Ray Gonzalez
   Director, Planning and Space Management
   Facilities Management
   rlgonzalez@usf.edu

2. USF staff will review through a normal 2 week review process, and will provide comments. Once all issues have been addressed satisfactorily, RDL will be submitted for scheduling of a CDC meeting and Agenda. If there is recommendation by the CDC, or recommendation with comments or conditions, the proposal will proceed to be submitted for Agenda at the next ACEAC meeting (see ACEAC website for meeting dates and agenda deadlines).

3. Requestor may be asked to present request to CDC, staff will present comments.

4. With approval of the CDC, the Requestor will work with Facilities Management to address any comments from the CDC.

5. RDL and associated data and graphics will be received electronically by persons listed in Number 1 above.